

Head Start Monthly Report June 2019

Conduct of Responsibilities –

Each Head Start agency shall ensure the sharing of accurate and regular information for use by the **Governing Body and Policy Council**, about program planning, policies, and Head Start agency operations, including:

- (A) Monthly financial statements, including credit card expenditures;
- (B) Monthly program information summaries
- (C) Program enrollment reports, including attendance reports for children whose care is partially subsidized by another public agency;
- (D) Monthly reports of meals and snacks provided through programs of the Department of Agriculture;
- (E) The financial audit;
- (F) The annual self-assessment, including any findings related to such assessment;
- (G) The communitywide strategic planning and needs assessment of the Head Start agency, including any applicable updates;
- (H) Communication and guidance from the Secretary;

In accordance with the New Head Start performance Standards that went into effect on November 7, 2016:

1301.2 (b) Duties & Responsibilities of the Governing Body -

(1) The governing body is responsible for activities specified at section 642©(1)€ of the Head Start Act.

(2) The governing body must use ongoing monitoring results, data on school readiness goals, and other information described in 1302.102, and information described at section 642(d)(2) of the Act to conduct its responsibilities.

Please see Program Information Summary & attachments to this monthly report for monitoring reports.

A. Monthly Financial Statements including credit card expenditures: \$3,431.79			
4/18/19	42.00	Dayton International	A. Esser
4/18/19	549.38	Hyatt McCormick	Esser & Stammen
4/18/19	30.00	American	A. Esser
4/18/19	30.00	American	S. Stammen
4/18/19	549.38	Hyatt McCormick	Esser & Stammen
4/18/19	10.57	American	A. Esser
4/18/19	10.57	American	S. Stammen
4/24/19	152.76	Great Wolf Lodge	A. Esser
4/24/19	152.76	Great Wolf Lodge	S. Stammen
4/24/19	152.76	Great Wolf Lodge	A. Stephenson
4/24/19	152.76	Great Wolf Lodge	W. Langston
4/24/19	152.76	Great Wolf Lodge	J. Bertke
4/24/19	152.76	Great Wolf Lodge	A. Agler
4/26/19	411.84	Survey Monkey	Program
4/25/19	358.60	American	A. Esser
4/30/19	152.76	Great Wolf Lodge	A. Searight

5/2/19	179.30	American	A. Esser
			• Bill for \$13.93 was inadvertently charged to HS. CCS Treasurer's office to correct.
5/24/19	102.89	Venetian Gardens	Funeral Flowers
5/29/19	57.88	GO Airport Express	A. Esser
5/30/19	30.00	American	A. Esser

B. Program Information Summary

The month of May was filled with transitioning students onto kindergarten and recruiting for next program year. Other administrative tasks completed this month include: Administrative meeting with Celina City Schools staff, parent appreciation events, staff appreciation event, COLT, and Board meeting. The Director spoke at the monthly Kiwanis meeting at CJ HiMarks.

The Director & FESM interviewed for the Family Advocated position and will be asking for approval to hire.

The Director met with Superintendent Schmiesing to discuss future plans of Mercer Head Start. Plans to modify the program are delayed until CCS finishes all school moves with RIFs and acquiring preschool special ed services.

The Director attended the Region V OHS Opioid Summit with Heidi Duhamel, JFS and Savannah Thees, Foundations. The 2-day conference focused on creating localized plans to submit to the state team. Head Start Director will now be attending Mercer County's Ohio START steering team meetings at least monthly. Members of the Governor's cabinet including JFS, ODE, ODD, ODH, and OHSAI comprised the state team.

Staff evaluations except for Administration, family engagement, and support staff were completed in May. Administration to be completed in June.

Three teacher assistants attended the OAEYC conference in May at Kalahari Resorts. The HCSM and HS Secretary attended CACFP training in Reynoldsburg. Numerous staff attended Mental Health First Aid training provided by Foundations.

Administration met with Conscious Discipline coach to discuss developing a CDAT team and incorporating Conscious Discipline into the administration framework of the program.

The CIP team conducted the monthly meeting and developed the Family Engagement Goal for the upcoming 5-year grant cycle.

Education – Education Manager provided additional information and technical assistance to all education staff for SUTQ and training requirements. Ended the program year short-staffed. Program was missing a teacher assistant position, a 2-hr teacher aide position, and 1 Head Teacher on FMLA. Open positions were filled by substitutions and reassignments. However, turnover in teaching positions has a detrimental impact to school readiness and children's ability to progress in a positive trajectory.

Mental Health – MHC saw 12 children during the months of April & May 2019.

Disabilities – 50 Head Start children were served on an IEP this year. 4 children identified as DLL were referred but never evaluated by ESC / LEA.

Health – HCSCM has planned a Health Screening Day / Recruitment Day in July. The Health District will be supporting our efforts.

ERSEA –FCSM has begun the process of accepting children for PY 18-19. All returning children and siblings as well as some new enrollees have been accepted. Recruitment is under way and we must be full on the first day.

Family Engagement - Director & FESM are developing new Family Engagement Plan for Mercer County Head Start that includes more intentional opportunities for parents to participate and develop skills.

B. Enrollment / Attendance

Enrollment by Program Option:

Half Day PY Head Start	106
Full Day School Year Ed Complex	20
Full Day School Year Rockford	19
ECE – State – funded (CPPS)	13

Attendance by Program Option:

Half Day PY Head Start	89.58%
Full Day School Year Ed Complex	80.56%
Full Day School Year Rockford	91%
CPPS	93.64%

C. CACFP report – CACFP claimed meals

Month Served	May 2019
Total Days Attendance	Rockford - 10, Part Day programming - 10 Ed Complex Full day Programming - 20
Total Breakfast	927
Total Lunches	1399

Total Snacks	786
Total Meals	3112

D. Financial Audit -

E. Annual Self-Assessment

- Completed March 2019

F. Community Assessment

- Currently underway

G. Communication and guidance from the Secretary - Mercer County Head Start completed 12-month underenrollment review

Attachments to report:

Enrollment Letter

Family Engagement Report

Health Outcomes Report

Respectfully submitted,

Amy Esser
Director

HEAD START - 2019 GRANT

REVENUE

	FEDERAL BUDGET	OTHER SOURCES	TOTAL REVENUES	REVENUE RECEIVED	REMAINING FUNDING
Federal Revenue	1,698,712.00	-	1,698,712.00	429,000.00	1,269,712.00
CACFP Revenue	-	88,230.00	88,230.00	41,137.34	47,092.66
Other Local	-	-	-	7,956.35	(7,956.35)
Refund prior year exp	-	-	-	-	-
Board advance	-	-	-	-	-
Total	1,698,712.00	88,230.00	1,786,942.00	478,093.69	1,308,848.31

EXPENSES

	FEDERAL BUDGET	OTHER SOURCES	TOTAL BUDGET	ACTUAL EXPENDED	EXPENDABLE BALANCE	ENCUMBERED/ REQUISITIONS	REMAINING BALANCE	ANTICIPATED ACCRUAL
Salary	805,411.00	50,400.00	855,811.00	302,241.38	553,569.62	-	553,569.62	
Fringe Benefits	562,021.00	9,100.00	571,121.00	173,181.77	397,939.23	75.00	397,864.23	
Programming	176,306.00	4,230.00	180,536.00	53,585.77	126,950.23	30,491.70	96,458.53	
Supplies	89,914.00	24,500.00	114,414.00	44,441.04	69,972.96	20,039.83	49,933.13	
Capital Outlay	-	-	-	-	-	-	-	
Other Expenditures	12,125.00	-	12,125.00	1,940.00	10,185.00	345.00	9,840.00	
PA22 subtotal	1,645,777.00	88,230.00	1,734,007.00	575,389.96	1,158,617.04	50,951.53	1,107,665.51	
Training & Technical Services								
Training & technical serv (job code 400)	24,319.00	-	24,319.00	1,799.50	22,519.50	2,680.00	19,839.50	
Staff out of town travel	24,966.00	-	24,966.00	4,085.77	20,880.23	7,040.41	13,839.82	
Subtotal Purch Service	49,285.00	-	49,285.00	5,885.27	43,399.73	9,720.41	33,679.32	
Training & Tech Supplies	3,650.00	-	3,650.00	847.41	2,802.59	-	2,802.59	
Subtotal Supplies	3,650.00	-	3,650.00	847.41	2,802.59	-	2,802.59	
T&TA -PA20	52,935.00	-	52,935.00	6,732.68	46,202.32	9,720.41	36,481.91	
Return of Board Advance	-	-	-	-	-	-	-	
TOTALS	1,698,712.00	88,230.00	1,786,942.00	582,122.64	1,204,819.36	60,671.94	1,144,147.42	

TOTAL REVENUE OVER/UNDER TOTAL EXPENDITURES (104,028.95)

439 Early Childhood

	Salaries 100	Fringes 200	Purchased Services 400	Supplies 500	Capital Outlay 600	Other 800	Total
Original CCIP Budget	31,400.00	20,600.00	-	-	-	-	52,000.00
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
Adjusted CCIP Budget	31,400.00	20,600.00	-	-	-	-	52,000.00
Exp thru 9/30							-
Exp thru 10/31	3,925.00	2,468.24					6,393.24
Exp thru 11/30	3,925.00	2,548.80					6,473.80
Exp thru 12/31	3,925.00	2,190.51					6,115.51
Exp thru 01/31	3,925.00	3,822.56					7,747.56
Exp thru 02/28	3,925.00	2,463.39					6,388.39
Exp thru 03/31	3,925.00	2,304.06					6,229.06
Exp thru 04/30	3,925.00	2,393.13					6,318.13
Exp thru 05/31	3,925.00	2,409.31					6,334.31
Exp thru 06/30							-
Exp thru 07/31							-
ADJ Entry 5/31/18							-
Exp thru 08/31							-
Total Expenditures	31,400.00	20,600.00	-	-	-	-	52,000.00

CCIP Budget							
Remaining	-	-	-	-	-	-	-

CAN SPEND UP TO 34,540.00 22,660.00
BUDGET PLUS 10%

Non-Federal Match			
FINAL February 2019			
In-Kind	Hours	Rate per hour	Total
<u>Celina City Schools--Administrative / Support Personnel</u>			
Superintendent - \$8,398 / year			\$699.83
Treasurer's Office - 3 employees / \$15,109 / year			\$1,259.08
Fringe for All - \$3,890 / year			\$324.17
Technology Support - 2 employees / \$10,878 / year			\$906.50
Speech Therapist - \$57,412 / (Sept-May)			\$6,379.11
ELL Tutor - \$1,848 / year (Sept-May)			\$205.33
Itinerant Teachers - \$58,234.04 / (Sept-May) (Classroom) (2)			\$6,470.45
Board of Education		\$56.92	\$0.00
ESC Staff-VS	20	\$58.80	\$1,176.00
ESC Staff-TN		\$68.78	\$0.00
ESC Staff-SG		\$34.35	\$0.00
A. A. Itinerant	21.5	\$27.74	\$596.41
A. B. Itinerant	19.25	\$24.27	\$467.20
T. S. Itinerant	37.5	\$12.55	\$470.63
D. D. Itinerant	25.25	\$46.20	\$1,166.55
		Sub Total	\$20,121.25
<u>Building Usage</u>			
Utilities - \$17,136 / year			\$1,428.00
Custodian - \$65,328 / year			\$5,444.00
Maintenance - \$13,575 / year			\$1,131.25
Summer Custodian - July		\$9.75	\$0.00
Custodian Retro			\$222.92
		Sub Total	\$8,226.17
<u>Volunteers (from In-Kind Sheets)</u>			
Cafeteria Helpers	53.25	\$11.37	\$605.45
Tri-Star Students	23.5	\$16.83	\$395.51
College Students / Interns	47.75	\$16.83	\$803.63
Parent - Classroom	20.5	\$16.83	\$345.02
At Home Activities	124.5	\$16.83	\$2,095.34
TA/FA Asst besides Tri-Star, Student, Parent	1.75	\$16.83	\$29.45
Office Helpers	1	\$14.53	\$14.53
Bus Aide	0	\$11.91	\$0.00
Policy Council	9	\$38.01	\$342.09
Mileage	0	\$0.545	\$0.00
Donations: MerCo Civic Foundation-Bowling night/J Spencer			\$529.00
Tri-Star Photography for Bowling Night			\$396.92
		Sub Total	\$5,556.93
<u>Goods & Services</u>			
CJ's Highmarks for Policy Council - 20% discount	\$90.00	20.0%	\$18.00
HSAC			
Conscious Discipline \$13,294 / 9 months(Dec-May, Sept-Nov)			\$1,477.11
Foundations Behavioral Health		\$15.00	\$0.00
Foundations Behavioral Health-Kinship	1.25	\$100.00	\$125.00
Amber Savage--Dental Health Education	1.5	\$33.01	\$49.52
		Sub Total	\$1,669.63
Total This Month			\$35,573.99
In-Kind Needed Each Month: \$34,255.75			
			Annual required inkind \$411,069.00
			Inkind needed to date \$304,604.93



Manage your account online: www.chase.com/ink

Customer Service: 1-800-945-2028

Mobile: Download the Chase Mobile app today

ACCOUNT ACTIVITY

Date of Transaction	Merchant Name or Transaction Description	\$ Amount
05/15	Payment Thank You - Web	-15,793.07
04/25	DRURY COLUMBUS CV CTR COLUMBUS OH	411.00
05/14	LATE FEE	39.00
05/20	PURCHASE INTEREST CHARGE THOMAS S SOMMER TRANSACTIONS THIS CYCLE (CARD 0928) \$15033.47- INCLUDING PAYMENTS RECEIVED	309.60
04/19	POWELL COMPANY LTD 419-2289625 OH	4,650.22
04/18	SCOTT ELECTRIC CO GREENSBURG PA	353.00
04/22	PAR CODE SYMBOLOGY INC 800-5240599 NJ	260.00
04/23	THE RIEGLE PRESS 810-653-9631 MI	158.54
04/24	WPS 800-648-8857 CA	143.80
04/24	TEACHER CREATED MATERIALS 714-891-2273 CA CONNIE ROSE TRANSACTIONS THIS CYCLE (CARD 0944) \$8538.81	2,973.25
04/24	WAL-MART #1433 CELINA OH KENNETH SCHMIESING TRANSACTIONS THIS CYCLE (CARD 0969) \$20.38	20.38
04/18	99938 - DAYTON INTERNATIO VANDALIA OH	42.00
04/18	HYATT REGENCY MCCORMICK CHICAGO IL	549.38
04/18	AMERICAN AIR0010287706607 FORT WORTH TX 041819 1 Y EBC FEE	30.00
04/18	HYATT REGENCY MCCORMICK CHICAGO IL	549.38
04/18	AMERICAN AIR0010287706611 FORT WORTH TX 041819 1 Y EBC FEE	30.00
04/18	AMERICAN AIR0010646412902 FORT WORTH TX 041819 1 Y RVU FEE	10.57
04/18	AMERICAN AIR0010646412903 FORT WORTH TX 041819 1 Y RVU FEE	10.57
04/24	GREAT WOLF MASON MASON OH	152.76
04/24	GREAT WOLF MASON MASON OH	152.76
04/24	GREAT WOLF MASON MASON OH	152.76
04/24	GREAT WOLF MASON MASON OH	152.76
04/24	GREAT WOLF MASON MASON OH	152.76
04/24	GREAT WOLF MASON MASON OH	152.76
04/26	SMK*SURVEYMONKEY.COM 971-2445555 CA	411.84
04/25	AMERICAN AIR0012350893291 FORT WORTH TX 052819 1 B DAY ORD 2 B ORD DAY	358.60
04/30	GREAT WOLF MASON MASON OH	152.76
05/04	Amazon Prime Amzn.com/bill WA	13.93
05/02	AMERICAN AIR0012352141183 FORT WORTH TX 053019 1 B ORD DAY AMY ESSER TRANSACTIONS THIS CYCLE (CARD 0977) \$3254.89	179.30

2019 Totals Year-to-Date	
Total fees charged in 2019	\$39.00
Total interest charged in 2019	\$309.60

Year-to-date totals do not reflect any fee or interest refunds you may have received.

INTEREST CHARGES

Your Annual Percentage Rate (APR) is the annual interest rate on your account.

Balance Type	Annual Percentage Rate (APR)	Balance Subject To Interest Rate	Interest Charges
PURCHASES			
Purchases	15.49%(v)(d)	\$24,316.65	\$309.60
CASH ADVANCES			
Cash Advances	21.49%(v)(d)	- 0 -	- 0 -

ACCT. NUMBER: 5563 7579 0004 4218

CELINA CITY SCHOOLS

INDIVIDUAL CARDHOLDER ACTIVITY

AMY ESSER 5563-7500-2990-4743	CREDITS \$0.00	PURCHASES \$190.77	CASH ADV \$0.00	TOTAL ACTIVITY \$190.77
---	--------------------------	------------------------------	---------------------------	-----------------------------------

ACCOUNTING CODE:

Purchasing Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
05-24	05-23	55417349144161446155607	TLF*VENETIAN GARDENS CELINA OH P.O.S.: 31432 SALES TAX: 6.95	102.89

Total Purchasing Activity	\$102.89
----------------------------------	-----------------

Travel Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
05-29	05-28	05227029149500179842097	GO AIRPORT EXPRESS CHICAGO IL P.O.S.: 11255745 SALES TAX: 0.00	57.88
05-30	05-28	55417349149871492491004	AMERICAN 0010261693062 DAYTON OH ESSER/AMY DEPART: 05-28-19 P.O.S.: SALES TAX: \$0.00 EBC AA Y FEE	30.00

Total Travel Activity	\$87.88
------------------------------	----------------

KENNETH SCHMIESING 5563-7500-6557-5571	CREDITS \$0.00	PURCHASES \$269.32	CASH ADV \$0.00	TOTAL ACTIVITY \$269.32
--	--------------------------	------------------------------	---------------------------	-----------------------------------

ACCOUNTING CODE:

Purchasing Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
05-20	05-17	55483829138400007744377	WAL-MART #1433 CELINA OH	29.31
05-22	05-21	55483829142400006739471	WAL-MART #1433 CELINA OH	50.37
05-28	05-27	05436849148400054316771	WM SUPERCENTER #1433 CELINA OH	119.64
05-29	05-28	55546509148200575500016	VOGELS BAKE SHOP CELINA OH	70.00

Total Purchasing Activity	\$269.32
----------------------------------	-----------------

CONNIE ROSE 5563-7501-5046-6116	CREDITS \$0.00	PURCHASES \$5,712.09	CASH ADV \$0.00	TOTAL ACTIVITY \$5,712.09
---	--------------------------	--------------------------------	---------------------------	-------------------------------------

ACCOUNTING CODE:

Purchasing Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
05-03	05-02	55429509122637162517378	HUDL 4028170060 NE	1,799.00
05-08	05-07	55429509127894123117674	PGH WATER COOLER 4124877105 PA P.O.S.: 12311767 SALES TAX: 0.00	288.74
05-13	05-10	55429509130894230200483	CPI INC 8005588976 WI P.O.S.: 23020048 SALES TAX: 0.00	150.00
05-13	05-10	55429509130894230267235	CPI INC 8005588976 WI P.O.S.: 23026723 SALES TAX: 0.00	150.00
05-13	05-10	75217699131562700126759	POWELL COMPANY LTD 4192289625 OH P.O.S.: POWELLCOMPANY SALES TAX: 0.00	2,408.07
05-20	05-17	85504999137900017996846	KAPLAN EARLY LEARNING 336-6766737 NC	288.29



ADMINISTRATION FOR
CHILDREN & FAMILIES

Office of Head Start | Region V | 233 North Michigan Avenue, Suite 400, Chicago, IL 60601 | eclkc.ohs.acf.hhs.gov

May 22, 2019

Matt Gilmore, Board President
Celina City Schools
585 East Livingston Street
Celina, OH 45822

Re: Grant No. 05CH8467

Dear Mr. Gilmore:

Section 641A(h)(3) of the Head Start Act requires the Secretary to determine, on a semiannual basis, which Head Start agencies are operating with an actual enrollment that is less than full funded enrollment for not less than four consecutive months, and to develop, in collaboration with such agencies, a 12-month plan and timetable for reducing or eliminating underenrollment.

The 12-month period wherein Celina City Schools was required to eliminate or reduce underenrollment, as described in Section 641A(h)(5) of the Head Start Act, concluded on February 12, 2018. Based on the Head Start enrollment levels reported during the six month monitoring period succeeding the 12-month plan, this notice serves as formal recognition of completion of the underenrollment improvement process. Celina City Schools has achieved and maintained at least 97 percent enrollment during the monitoring period following completion of the 12-month plan.

If you have any questions or concerns, please contact Michael Butler, Head Start Program Specialist, at (312) 886-5359 or michael.butler@acf.hhs.gov. Thank you for all that you do on behalf of children and families.

Sincerely,

Heather Wanderski
Regional Program Manager
Office of Head Start

Enclosure

cc: Ken Schmiesing, Superintendent
Amy Esser, Head Start Director
Tom Sommer, Chief Financial Officer
Keysha Chilcoat, Policy Council Chair

ATTACHMENT A

Sec. 641A Standards; Monitoring of Head Start Agencies and Programs

...

(h) Reduction of Grants and Redistribution of Funds in Cases of Underenrollment-

(1) DEFINITIONS- In this subsection:

(A) ACTUAL ENROLLMENT- The term 'actual enrollment' means, with respect to the program of a Head Start agency, the actual number of children enrolled in such program and reported by the agency (as required in paragraph (2)) in a given month.

(B) BASE GRANT- The term 'base grant' has the meaning given the term in section 640(a)(7).

(C) FUNDED ENROLLMENT- The term 'funded enrollment' means, with respect to the program of a Head Start agency in a fiscal year, the number of children that the agency is funded to serve through a grant for the program during such fiscal year, as indicated in the grant agreement.

(2) ENROLLMENT REPORTING REQUIREMENT- Each entity carrying out a Head Start program shall report on a monthly basis to the Secretary and the relevant Head Start agency

(A) the actual enrollment in such program; and

(B) if such actual enrollment is less than the funded enrollment, any apparent reason for such enrollment shortfall.

(3) SECRETARIAL REVIEW AND PLAN- The Secretary shall

(A) on a semiannual basis, determine which Head Start agencies are operating with an actual enrollment that is less than the funded enrollment based on not less than 4 consecutive months of data;

(B) for each such Head Start agency operating a program with an actual enrollment that is less than its funded enrollment, as determined under subparagraph (A), develop, in collaboration with such agency, a plan and timetable for reducing or eliminating underenrollment taking into consideration--

(i) the quality and extent of the outreach, recruitment, and communitywide strategic planning and needs assessment conducted by such agency;

(ii) changing demographics, mobility of populations, and the identification of new underserved low-income populations;

(iii) facilities-related issues that may impact enrollment;

(iv) the ability to provide full-working-day programs, where needed, through funds made available under this subchapter or through collaboration with entities carrying out other early childhood education and development programs, or programs with other funding sources (where available);

(v) the availability and use by families of other early childhood education and development options in the community served; and

(vi) agency management procedures that may impact enrollment; and

(C) provide timely and ongoing technical assistance to each agency described in subparagraph (B) for the purpose of assisting the Head Start agency to implement the plan described in such subparagraph.

(4) IMPLEMENTATION- Upon receipt of the technical assistance described in paragraph (3)(C), a Head Start agency shall immediately implement the plan described in paragraph (3)(B). The Secretary shall, where determined appropriate, continue to provide technical assistance to such agency.

(5) SECRETARIAL REVIEW AND ADJUSTMENT FOR CHRONIC UNDERENROLLMENT-

(A) IN GENERAL- If, after receiving technical assistance and developing and implementing the plan as described in paragraphs (3) and (4) for 12 months, a Head Start agency is operating a program with an actual enrollment that is less than 97 percent of its funded enrollment, the Secretary may--

- (i) designate such agency as chronically underenrolled; and
- (ii) recapture, withhold, or reduce the base grant for the program by a percentage equal to the percentage difference between funded enrollment and actual enrollment for the program for the most recent year for which the agency is determined to be underenrolled under paragraph (3)(A).

(B) WAIVER OR LIMITATION OF REDUCTIONS- The Secretary may, as appropriate, waive or reduce the percentage recapturing, withholding, or reduction otherwise required by subparagraph (A), if, after the implementation of the plan described in paragraph (3)(B), the Secretary finds that--

- (i) the causes of the enrollment shortfall, or a portion of the shortfall, are related to the agency's serving significant numbers of highly mobile children, or are other significant causes as determined by the Secretary;
- (ii) the shortfall can reasonably be expected to be temporary; or
- (iii) the number of slots allotted to the agency is small enough that underenrollment does not create a significant shortfall.

(6) REDISTRIBUTION OF FUNDS-

(A) IN GENERAL- Funds held by the Secretary as a result of recapturing, withholding, or reducing a base grant in a fiscal year shall be redistributed by the end of the following fiscal year as follows:

(i) INDIAN HEAD START PROGRAMS- If such funds are derived from an Indian Head Start program, then such funds shall be redistributed to increase enrollment by the end of the following fiscal year in 1 or more Indian Head Start programs.

(ii) MIGRANT AND SEASONAL HEAD START PROGRAMS- If such funds are derived from a migrant or seasonal Head Start program, then such funds shall

be redistributed to increase enrollment by the end of the following fiscal year in 1 or more programs of the type from which such funds are derived.

(iii) EARLY HEAD START PROGRAMS- If such funds are derived from an Early Head Start program in a State, then such funds shall be redistributed to increase enrollment by the end of the following fiscal year in 1 or more Early Head Start programs in that State. If such funds are derived from an Indian Early Head Start program, then such funds shall be redistributed to increase enrollment by the end of the following fiscal year in 1 or more Indian Early Head Start programs.

(iv) OTHER HEAD START PROGRAMS- If such funds are derived from a Head Start program in a State (excluding programs described in clauses (i) through (iii)), then such funds shall be redistributed to increase enrollment by the end of the following fiscal year in 1 or more Head Start programs (excluding programs described in clauses (i) through (iii)) that are carried out in such State.

(B) ADJUSTMENT TO FUNDED ENROLLMENT- The Secretary shall adjust as necessary the requirements relating to funded enrollment indicated in the grant agreement of a Head Start agency receiving redistributed funds under this paragraph.

Family Strengths Assessment 18/19

Summary

The Family Strengths Assessment survey is completed on families enrolled in the Head Start program. A Pre-assessment is completed in the fall and a Post-assessment is completed in the spring. The assessment tool is designed to provide the family engagement staff with data that indicates if the family strengths improved throughout the program year. The tool does not measure whether the program staff, events, or educational tools impacted the growth of the individual family; however, according to *Bauer & Schanzenbach, 2016*, it can be assumed that the positive nature of the experiences of the Head Start program positively impact family strengths.

- ✓ The number of families with open Children Services cases decreased from 3 to 1.
- ✓ The large majority of families are working.
- ✓ As the year progressed families became less dependent on community resources to meet basic needs.
- ✓ Parents increased their knowledge of child development throughout the year.
- ✓ Parents increased their positive relationships with other adults and / or the community.
- ✓ Parents increased attendance and participation in child educational activities and events.
- ✓ Parents interested in child advocacy and leadership opportunities increased.
- ✓ There was a significant shift in involvement regarding child developmental transitions. The shift moved from a lack of participation to full involvement.

MCHS Health Outcomes Report

18/19

In PY 18/19, MCHS served 184 children. Below is a summary of child outcomes that are monitored and program goals established by MCHS.

- ✓ 34 more children had medical insurance at the end of the year compared to enrollment time (97% total)
- ✓ The number of children with private insurance increased by 10. (37% increase)
- ✓ At the time of enrollment 165 children had a medical home. By the EOY, 182 children had a medical home. (99% total)**
- ✓ 80 more children are up to date on a schedule of immunizations according to EPSDT schedule. (49% increase, 88% overall)
- ✓ MCHS identified 12 children with vision problems.
- ✓ Decrease in “unhealthy weight” weight from PY 17/18 to 18/19.
- ✓ 67 more children have a dental home. (39% increase, 95% overall)
- ✓ 53% of all children needing dental follow up received treatment.*
- ✓ 17 children were seen by the Mental Health Consultant.

*Dental follow up continues to be an area of concern as there are no providers in the immediate area who accept medicaid insurance for extensive dental work for pediatrics.

** Exceeds benchmarks established by program.